



March 2013

**Committee
Meeting**



**Monday 4th March 2013
7-9pm**

Agenda



Green Keepers Report



Finance Update/Cash-flow



Club Secretary Business



Committee Review (Income Generation Committee)



Website Update



Any Other Business

Green Keepers Report



Weeks 4/2	Weeks 11/2	Weeks 18/2	Weeks 25/2
Paperwork / meetings	Paperwork / meetings	Paperwork / meetings	Paperwork / meetings
Squeegee greens	Move holes	Repair 5 th dyke	3 rd tee construction
4 th drainage	5 th dyke	Drainage project	Drainage project
5 th drain	Squeegee greens x 2	Replace flags	Repair 5 th dyke
6 th drain	Drainage project		
Drain covers			
3 rd path drain			
4 th bridge path			
5 th dyke			

Outstanding tasks

1. Build 3rd & 15th tees. Ready for turf. Steps to build. Week Starting 11th March
2. Drainage project. Progressing well. Soak away on 3rd fairway is not working because of the higher water level of the burn. Best solution is to deepen the burn by 18 inches. Alan Glendinning estimates this at 1 days work.
- 3.
4. Repair digger track marks.
5. Pipe & gravel 4th drain
6. Repair 9th bunker – require bunker sand
7. Maintain and re-fill all bunkers
8. Repair 9th fairway drain
9. Repair dyke on 5th / 8th
10. Varnish tee markers
11. 6th hillside drain at right of green
12. Clear burns
13. Verti drain fairways. No progress due to other tasks
14. Verti drain greens. To be done 7th / 8th March
15. Core / fertilise / topdress greens. Week Starting 18th March

Green Keepers Report (Continued)



Other Issues

1. Drainage project – how much consideration was made to timing of project , time taken for project and cost? The project was done at a bad time of year when we were trying to limit our hours and reduce our expenditure. In the future any winter projects should be decided upon by October / November.
2. Clarification required for Monday seniors competitions and any Wednesday medals / eclectic competition. Once a competitor has teed off the course layout can't be changed. Certain jobs can be done otherwise we will be finishing early. Not prepared to take any more criticism about changing course layout during counting competition.
3. When green keepers are not present any decision on course playability is down to greens committee / starter (Rule 33-2 d. There is no point in contacting green keepers at 7:30 in the morning asking if course is playable when they are at home. If we are told in advance we can be there in the mornings to assist. Once cutting season starts, there will be a green keeper present every Saturday morning.
4. Check new constitution for the procedure for new members. I only have the 2001 version and the procedure is not being followed.
5. Reminder that a rota for locking clubhouse is required for when clocks go forward.
6. Reminder that any pay increase should be in place for 1st April (as stated in contract of employment).
7. Does committee want green keeper to be present for meetings? Will this count as working hours?
8. Need clarification as to who is on greens committee and who is greens convener.
9. Once the new 3rd tee is in play, I recommend that the new tee becomes the 3rd yellow and white, the back tee is used for 12th white and the front tee as red 3rd / 12th & 12th yellow. We would also need an extra sponsors board for the new tee.
10. What are the plans for re-measuring the course? We will need permanent distance markers for each tee. Red x 9, yellow x 10, white x 12. I would like to have 9 mats for winter tees. When the course is measured, can we measure distances for 3 different set ups – 1) Summer tees /summer greens; 2) Winter tees/summer greens; 3) Winter tees/ winter greens. By using these 3 measured courses and their standard scratches would we be able to use CONGU handicaps all year round?
11. Proposed purchases – New towels for ball washers. New brushes for shoe wiper. 20T bunker sand ~£610. 280m² tees turf ~£740.

General Info

Hours as of 28th February 2013 – Callum 1603, Dave 1621. Predicted hours for 2012 are ~ 1740

Holidays as of 28th February 2013 – Callum 21, Dave 24.

Planned holidays Callum – 7/3, 8/3, Dave – 1/3, 4/3, 5/3.

Finance Update/Cash-flow



Finance Report as at 28th February 2013

- 1 Bank balance went down to £100 last week therefore I provided a temporary loan of £2,000 to keep the account in credit until subscription cheques received.
- 2 Still outstanding £4K in invoices and cost of new drainage will have to be paid for also which I believe is around £1,500. SGU golf levies have been due since 1st January although surprisingly they have not chased us up for this yet.
- 3 Membership letters went out a couple of weeks ago and a few cheques have been received so far. We will have to be careful with membership forms as we have received a couple of cheques with no form and been unable to tell if the total amount includes a donation or a competition entry or both. May be a good idea to send a reminder to all members prior to the draw for the major comps to make sure nobody has been missed.
- 4 Still awaiting to hear from HMRC with regards to our last CASC claim. I believe there is a three month backlog so hope to hear soon. Our claim is for almost £1k.